

**ASHDON PARISH COUNCIL**  
*Locum Clerk - Angela Balcombe*  
6 Shires Close, Great Notley, Braintree CM77 7FT  
Tel: 01376 550927 Email: [clerk@ashdonparishcouncil.gov.uk](mailto:clerk@ashdonparishcouncil.gov.uk)

**Minutes of a meeting of Ashdon Parish Council, held on  
Monday 17 November 2025, 7.30pm at Ashdon Village Hall.**

**Present:** *Cllrs: Goodwin, Gray, Horrigan, Lewis, Moran & Pardue.*  
**In the Chair:** *Cllr Horrigan.*  
**Clerk:** *Angela Balcombe.*  
**Also present:** *5 members of the public.*

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**25/73. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllr Olley.

**25/74. MINUTES OF THE LAST MEETING.**

The minutes of 20 October 2025 were approved as a correct record of events.

**Proposed: Cllr Moran. Seconded: Cllr Lewis. All agreed.**

**25/75. DECLARATIONS OF INTERESTS.**

To receive any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests relating to items on the agenda.

***Please note: all Councillors are Sole Trustees of the Village Hall.***

***Cllr Moran is a District Councillor for Uttlesford District Council (UDC).***

No other interests were declared.

**25/76. MATTERS ARISING.**

A brief update on any actions from the previous meeting.

*(For information only, Councillors are reminded that no decisions can be made under this agenda item; Longfield Parish Council v Wright (1918) 88 LJ Ch 119),*

- Defibrillator training has been booked for 17 January, 9.30am – 12.30pm. Cllr Lewis to check the defibrillator from now on.
- Bleed Kit has been ordered.
- Allotment hedge cutting has been booked in to be cut in February.
- Tree work – the work has been ordered.
- Speed Indicator Devices – chase up quotes.
- Community Speed Watch (CSW) update – the speed gun doesn't need calibrating and the CSW Co-ordinator is willing to train new members.

**25/77. COUNTY & DISTRICT COUNCILLOR REPORTS.**

**Essex County Council** – apologies were received from Cllr Foley.

**Uttlesford District Council** - Cllr Moran gave a brief update and mentioned that speed reduction work has disappeared from the Local Highways Panel agenda due to Local Government Reform.

**25/78. PUBLIC FORUM**

No matters were raised.

**25/79. AFFORDABLE HOUSING.**

English Rural has decided not to progress UDC's site, as the pre-app undertaken by UDC seems to strongly imply that a planning approval will not be forthcoming for the site due to its status as designated Local Green Space.

Cllr Moran explained background to this and has asked for a meeting with UDC, awaiting a date.

## **25/80. CRICKET CLUB DONATION.**

It was agreed to make a donation of £100.00 towards the Santa Christmas Run.

**Proposed: Cllr Lewis. Seconded: Cllr Horrigan. All agreed.**

## **25/81. FINANCE.**

### **Payments made:**

103088 £24.00 Ashdon Village Hall (Hire)  
103089 £807.66 M D Landscapes Ltd (Grass Cutting)  
103090 £569.40 A Balcombe (Salary/PAYE/Expenses)  
103091 £510.00 Turtle Engineering Ltd (Bleed Kit)  
103092 £29.00 A Olley (Plants War Memorial)  
103093 £40.00 Outdoor Jack (Weed Spraying War Memorial)  
103094 £140.00 AWF Trees (Christmas Trees)  
103095 £360.00 ICCM (Cemetery Management Training)  
103096 £30.00 Grasshopper Lawncare (War Memorial)  
103097 £100.00 Cricket Club (Donation Santa Christmas Run)  
D/D £82.31 Npower Business Solutions (Streetlighting – October)

### **Income**

HMRC £6,655.17 VAT reclaim (Parish Council)

## **25/82. BUDGET/PRECEPT 2026/27.**

The Precept for 2026/27 was agreed at £48,000.00.

**Proposed: Cllr Lewis. Seconded: Cllr Moran. All agreed.**

## **25/83. PLANNING.**

**Application No: UTT/25/2282/DOC.** Application to discharge condition 3 (window and door details) and condition 4 (materials) attached to UTT/25/1277/LB.

**Location:** Rothend, New House Lane, Ashdon CB10 2LX. Noted.

**Application No: UTT/25/2830/HHF & UTT/25/2831/LB.** Proposed single storey rear extension.

**Location:** Chapel Farm, Radwinter Road, Ashdon CB10 2EY. No comments.

**Application No: UTT/25/2888/DOC.** Application to discharge condition 3 (materials), condition 4 (window/door details) and condition 5 (handrail/hatch details) attached to UTT/24/3067/LB.

**Location:** Turpins Cottage, Radwinter Road, Ashdon CB10 2ET. Noted.

**Application No: UTT/25/2356/HHF.** Proposed 1.5 storey side extension.

**Location:** Fairview, Church Hill, Ashdon CB10 2HF.

Set in a sensitive elevated position close to the Church End Conservation Area (and the Grade 1 listed All Saints Church and Ashdon Hall) and adjacent to the important settlement gap between Ashdon village and Church End, the Parish Council objects to this planning application for a number of reasons; including over development of the site and being detrimental to the character and appearance of the immediate and wider setting.

As District Councillor, Cllr Moran agreed to call in this application.

**Decisions**

**Application No: UTT/25/2586/DOC.** Application to discharge condition 3 (materials) attached to UTT/25/1070/HHF

**Location:** Chapel Farm, Radwinter Road, Ashdon CB10 2EY.

**Discharge conditions in full.**

**Application No: UTT/25/2904/TCA.** Reduction of 1no. Lily of the Valley by 30% and reshape, 1no. Ash - removal of low branches near to property extension, 1no. Purple Prunus - reduce by 30% and reshape and felling of 1no. Acer and replacement with Malus/Pyrus.

**Location:** Turpins Cottage, Radwinter Road, Ashdon. **Granted.**

**25/85. CORRESPONDENCE TO NOTE.**

**UALC** - Reconvened AGM 2025: Monday 24th November, 7pm via Zoom.

**EALC** – Survey regarding provision of services that EALC offer plus training calendar.

**Affinity Water** – essential network improvements to the water mains along Lower Green Lane, Radwinter & Pepples Lane, Wimbish.

**PKF Littlejohn** – email regarding eligibility decisions – step 1.

**25/86. ITEMS FOR THE NEXT AGENDA.**

- Tax Base information regarding the Precept.

**25/87. MEETING DATES 2025.**

Meetings are held on the third Monday of the month (except August).

15 December.

**Meeting Dates 2026**

19 January, 16 February, 16 March, 20 April, 18 May, 15 June, 20 July, 21 September, 19 October, 16 November, 21 December.

**Close of meeting 21.00**

**Signed (Chairman):**

**Date:**