

**Minutes of a meeting of Ashdon Parish Council, held on
Monday 15 December 2025, 7.30pm at Ashdon Village Hall.**

Present: Cllrs: Goodwin, Gray, Horrigan, Lewis, Moran, Olley & Pardue.
In the Chair: Cllr Horrigan.
Clerk: Angela Balcombe.
Also present: 7 members of the public.

25/88. APOLOGIES FOR ABSENCE.

There were no apologies.

25/89. MINUTES OF THE LAST MEETING.

The minutes of 17 November 2025 were approved as a correct record of events.

Proposed: Cllr Moran. Seconded: Cllr Lewis. All agreed.

25/90. DECLARATIONS OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests relating to items on the agenda.

Please note: all Councillors are Sole Trustees of the Village Hall.

Cllr Moran is a District Councillor for Uttlesford District Council (UDC).

No other interests were declared.

25/91. MATTERS ARISING.

Bleed Kit – the Clerk to check if planning permission is needed to attach the bleed kit to the Village Hall which is a listed building.

25/92. COUNTY & DISTRICT COUNCILLOR REPORTS.

Essex County Council (Cllr Foley). Apologies were received from Cllr Foley.

Uttlesford District Council (Cllr Moran). A brief update on District Council matters was received. More information regarding elections is expected early 2026.

25/93. PUBLIC FORUM

The Chairman thanked everyone for all their support over the last year.

25/94. FINANCE.

Payments made:

103098 £172.12 Ashdon Village Hall (Hall Hire £32.00, VAT Reclaim £140.12)

103099 £1,674.00 M D Landscapes Ltd (Grass Cutting).

103100 £659.34 A Balcombe (Salary/PAYE/Expenses/Printer Ink)

103101 £144.00 Nulec Ltd (Christmas Light Testing)

103102 £50.00 Daniel Robinson & Sons Ltd (Refund)

103103 £4,200.00 Mercer Tree Services Ltd. (Tree Work)

103104 £124.95 Outdoor Jack (Christmas Tree Collection)

103105 £20.00 J Gray (Removal of Christmas Tree)

D/D £90.48 Npower Business Solutions (Streetlighting – November)

- To agree a donation of £20.00 to the Young Farmers for the removal of the Christmas tree. Agreed.

Income £50.00 Daniel Robinson & Sons Ltd. (Refund)

Parallel Bars – a quote of £875.00 has been received to manufacture and install a pair of stainless steel bars, however the posts also need replacing to include capping on top. A revised quote to be obtained.

25/95. PRECEPT 2026/27.

The precept form for £48,000.00 was signed by the Chairman and Clerk/RFO.

Tax Base Information 2026/27

Council Tax Bands								
	A	B	C	D	E	F	G	H
Ratio to Band D	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9
2026/27	£81.31	£94.86	£108.41	£121.96	£149.06	£176.16	£203.27	£243.92
2025/26	£78.24	£91.28	£104.32	£117.36	£143.44	£169.52	£195.60	£234.72
Increase/Decrease (-)	£3.07	£3.58	£4.09	£4.60	£5.62	£6.64	£7.67	£9.20
Increase/Decrease (-)	3.9%	3.9%	3.9%	3.9%	3.9%	3.9%	3.9%	3.9%
Please note there may be tiny changes in the percentages due to the C Tax figures being rounded to 2 decimal places								

Comparison		2025/26	2026/27	Increase/decrease (-)
	Taxbase (gross)	398.77	£405.83	7.06
	LCTS discounts*	(12.70)	(12.25)	0.45
	Taxbase (net)	386.07	393.58	7.51
	Precept	45,310.00	48,000.00	2,690.00
	Band D Council Tax	117.36	121.96	4.60

* A reduction in discounts is an increase in taxbase
An increase in discounts is a reduction in taxbase

25/96. TREE WORK.

To agree a cost of £800.00 (2 days work to be done in February) to cut back the trees in Church Hill to enable the painting of the white railings.

Proposed: Cllr Gray. Seconded: Cllr Olley and unanimously agreed.

25/97. SPEED INDICATOR DEVICES.

To agree which device to purchase for the Radwinter Road site. It was unanimously agreed to purchase the solar mobile device from Elan City at a cost of £2,500.00.

25/98. PLANNING.

Application No: UTT/25/3112/TPO. Works to 1 no. Lime - Tree is showing significant columnar decay, pollard back to previous points to reduce sail.

Application No: UTT/25/3139/TCA. Works to various species as per supplied documentation.

Location: Ashdon Hall, Church Hill, Ashdon CB10 2HF. **Approved.**

Decisions

Application No: UTT/25/2888/DOC. Application to discharge condition 3 (materials), condition 4 (window/door details) and condition 5 (handrail/hatch details) attached to UTT/24/3067/LB

Location: Turpins Cottage, Radwinter Road, Ashdon CB10 2ET.

Discharge conditions in full.

Application No: UTT/25/2830/HHF & UTT/25/2831/LB. Proposed single storey rear extension.

Location: Chapel Farm, Radwinter Road, Ashdon CB10 2EY. **Refused.**

25/99. TO CONSIDER SUBSCRIBING TO COUNCILWISE.

CouncilWise is a new organisation offering training and advice specific to parish councils. It was unanimously agreed to subscribe at an annual cost of £150.00.

25/00. CORRESPONDENCE TO NOTE.

Section 73A Retrospective application for the construction of a farm reservoir. Cllr Pardue gave a report of the UDC Planning Committee Meeting where this application was approved with the condition that a wheel wash will be in place. Assurance that when works resume notice will be given to nearby parish councils regarding traffic movements.

25/01. ITEMS FOR THE NEXT AGENDA.

- Defibrillator – Cllr Moran to show Cllr Lewis how to check it.
- The telephone box (listed) at Bartlow Road needs painting. The Clerk to contact BT.
- Need for housing – a Housing Needs Survey was done with the Neighbourhood Plan which is on the NP website.

25/02. MEETING DATES 2026.

Meetings are held on the third Monday of the month (except August).
19 January, 16 February, 16 March, 20 April, 18 May, 15 June, 20 July,
21 September, 19 October, 16 November, 21 December.

Close of meeting 20:11

Signed (Chairman):

Date: