

21<sup>st</sup> August 2023

At a Meeting of Ashdon Parish Council held on Monday 21<sup>st</sup> August 2023 in the Baptist Schoolroom at 7.30pm.

Present.

Councillors Mike Elsey (Chairman), Ms. Jane Gray, Mrs. Melanie Horrigan Mrs. Michelle Lee and John Moran (Vice Chairman)

Mr. David Green (Clerk)

**1. Apologies for Absence.**

Apologies for absence had been received from Cllr. Martin Foley (ECC) and Cllr. Mrs. Alice Olley

**2. Public Representations.**

There were no representations from the public.

**3. Short Address by Councillor Foley on County Council matters**

Councillor Foley was unable to attend as he had been delayed at Chelmsford Hospital. He sent his apologies and would submit a report as soon as possible.

**4. Short Address by Councillor Moran on District Council matters.**

Cllr. Moran reported that the Draft Local Plan would be published in November of this year, although there were concerns regarding the proximity to the Christmas holidays in that it could mean that Members had less time to study it. The final Plan was due in November 2024. Cllr. Moran said that he sits on the Stansted Advisory Panel and any Airport related matters would receive his full attention. The Noise Consultation had been extended to the 20<sup>th</sup> November 2023. There were concerns regarding noise and night flights. It was thought that freight aircraft flying at night were, in general, older aircraft generating more noise than the more modern aircraft being used for passengers and day time flight. He was due to meet Mrs. Kemi Badenock M.P. later this week when this, and other matters, would be raised. A new Director of Housing had been appointed and things were now beginning to move quicker since the appointment. He said that the removal of fire places at Carters Croft was due to the Council's policy on meeting "green" targets. He would be giving a donation from his Members Community Fund to the Community Hub currently held in the Baptist Schoolroom.

**5. Declaration of Interests**

Cllr. Moran declared an interest in that he is a District Councillor. Cllr. Ms. Gray declared an interest in that she is a member of SAW (Stansted Airport Watch)

**6. Minutes of the Meeting held on 24<sup>th</sup> July 2023.**

**Resolved** – that the minutes of the Meeting held on 24<sup>th</sup> July 2023 be signed as a true record (Cllr. Elsey)

**7. Matters Arising from the above Minutes**

i      Playing Fields:-

- a.      Rectory Lane. Equipment in good order. The Clerk raised the matter of vandalism, litter and the leaving of soiled nappies both in litter bins and in the grass to the top of the field. He asked that Members take note and that they take action to prevent the leaving of soiled objects in future. (Action Members)

Matters regarding limited access for push chairs and the less able were raised. The Clerk suggested that it may be possible, with permission from Thurlow Estate, to level, rotavate and seed the access track down the headland of Ladywell. This would provide an improved access for mowing equipment and with the addition of a suitable gate would provide a better access for those with limited physical ability. Mr. Andy Everitt would be consulted on this matter. (Action Chairman)

Church Field. The hedge had been cut and the wasp nest removed. The new picnic bench had not yet been installed. There were soiled nappies in the litter bin. Members to take such action as required to prevent a re-occurrence. (Action Members)

ii.      Highways: Traffic Management.

A Highways Meeting had been held on the 6<sup>th</sup> July, the next meeting would be in October. It was understood that the proposal for the 20mph scheme in Ashdon and other items were in validation.

- a.      Report on decision of the Local Highways Panel. Condition of the gulleys in Radwinter Road, Crown Hill and Water End

Members said that some of the gullies were blocked following recent rain. This is due to brash washing down, starting at the top of the hill near Goldstones and increasing as it entered the village. This was further exacerbated by building works at Radwinter Road where there is no interceptor to remove run off from the site. Councillor Foley to update when possible.

- b.      Speeding and Highway Matters

- i.      To receive a report from Cllr. Moran and Cllr. Mrs. Lee on the discussions regarding a 20mph limit through the village and county wide.

Flashing speed signs were being investigated by Members. Prices received to date would indicate a cost in the region of £10,000 inc. VAT to cover the village.

- ii.      To receive an update from Cllr. Mrs. Lee on the roadworks from Dean Crossroads, Horseheath to Linton.

Works ongoing and understood to be ahead of schedule. Dean Road cross roads would be closed in October for the construction of cycle and pedestrian routes.

iii. Village Hall and White Horse House.

The Chairman reported that NuLEC and Paul Wiffen would be asked to quote for remedial electrics throughout the building and provide a spur to connect the alarm in White Horse House.

The tenant had installed a key safe to enable certified persons entry in an emergency or an alarm going off. Two only persons would hold the combination so as not to compromise security.

**Resolved** – that Cllr. Mrs. Olley be asked if she would hold the combination on behalf of the Parish Council. It was suggested that Mr. Stuart Hastie hold the combination for the Village Hall Committee. (Cllr. Elsey)

iv. Community Led Housing.

Update on the proposed houses adjacent to All Saints Close.

Waiting for a response from the District Council

v. Neighbourhood Watch.

Cllr. Mrs. Lee reported that jewellery had been stolen from a property in Radwinter Road

vi. Allotments

Arranging a meeting with the parties involved had been problematic. The Chairman reported that, following discussions with Mr. McGoughan, he suggested that the Parish Council become responsible for the whole site including the fenced area. Ongoing.

vii. Fireplaces Carters Croft

Under investigation by the District Council. Removal of fireplaces was in line with the District Council policy to meet their “green” targets.

**8. Correspondence**

- i. Cllr. Ms. Gray reported that posters regarding bus services had been put up in the bus shelters. And on the Web site.

**9. New Items.**

- i. To consider the possibility of making a donation towards the running of the Community Hub currently being held in the Chapel Schoolroom on Monday and Wednesday mornings.

Cllr. Moran would discuss this with the Rev. Brundritt and revert to the Parish Council.

- ii. To resolve if there should be a Village Christmas Tree in 2023

**Resolved** – that the village have a Christmas Tree. Cllr. Moran to investigate alternatives to the traditional tree. (Action Cllr. Moran)

- iii. Airport Noise Consultation

Cllr. Moran declared an interest and withdrew from the meeting.

Cllr. Ms. Gray would collate comments from the village and submit to the ongoing consultation.

## 10. NEW PLANNING APPLICATIONS.

- i. UTT/23/1816/FUL. LPG cylinder gas store, garden shed and alterations of glass blowing workshop.  
Land adj. The Vales, Radwinter Road

**Since Withdrawn**

- ii. UTT/23/1870/doc. Application to discharge condition 3 (materials), 4 (roof light), 5 (hard/soft landscaping), 6 (contamination), 7 (CEMP:Biodiversity), 8 (Biodiversity Enhancement Layout), 9 (renewables), 10 (Biodiversity lighting design), 12 (additional drawings) and 13 (external lighting) attached to UTT/23/0895/FUL  
Barn at Spriggs Farm, Water End

**Members concurred with the comments submitted by Place Services on Historic Buildings. Any matters must concur with the Ashdon Design Code Item WPFCA 5&6 (P.35) and Planting in Wooded Plateau Farmland Character Areas (P.37). Lighting must concur with NHP ASH8.**

- iii. UTT/23/1900/DOC. Application to discharge condition 3 (Biodiversity Enhancement Strategy) attached to UTT/22/3234/FUL  
Saffron House, Redgates Lane

**No Comment**

## 11. PLANNING APPLICATIONS DETERMINED.

- i. UTT/23/0447/HHF. Proposed side and rear extensions, replacement roof, and proposed double garage  
Fairview, Church Hill

**Refused**

- ii. UTT/23/1165/DOC. Application to discharge condition 3 (hard/soft landscaping), 5 (Natural England Licence), and 6 (Biodiversity lighting design scheme) attached to APP21/2047/FUL (approved under Appeal APP/C1570/W/21/3287385)  
Land west of The Vales, Radwinter Road

**Discharge in Full**

- iii. UTT/23/1552/CLP. Use of property for residential care and support  
Great Mortimers, Water End

**Refuse Certificate of Lawfulness**

- iv. UTT/23/1687/PDE. Prior notification of enlargement of dwelling house by  
construction of additional storey under Class AA of the GDPO – addition of 1  
storey maximum height 9.4m  
Fairview, Church Hill

**PDE – Application Not Required**

**Cllr. Moran to investigate why a free range has been given with  
particular regard to the sensitivity of the site. (Action Cllr. Moran)**

**12. FINANCE.**

- i.. Accounts for payment

**Resolved** – that the Accounts, Appendix I, be passed for payment  
(Cllr. Moran)

- ii. To review the Standing Orders

To be held in abeyance until the meeting on 25<sup>th</sup> September

- iii. To review the Financial Regulations

To be held in abeyance until the meeting on 25<sup>th</sup> September

- iv. To approve the work of the Internal Auditor. To appoint the Internal  
Auditor for the fiscal year 2023/24

**Resolved** - that the work of the Internal Auditor be approved and that  
Mrs. Anne Mangham be appointed to carry out the Internal Audit in the  
Fiscal Year 2023/24. (Cllr. Mrs. Horrigan)

- v. To resolve to remove the reference to the Village Hall from the Parish  
Council Assets Register

**Resolved** – that the reference to the Village Hall be removed from the  
Parish Council Register of Assets (Cllr. Elsey)

**13. Items for the Next Agenda**

There were no “Items for the Next Agenda”

The meeting closed at 9.20pm

Signed  
Chairman

## Appendix i

### ANNUAL PARISH COUNCIL MEETING MONDAY 21<sup>st</sup> AUGUST 2023 24<sup>th</sup> JULY to 21<sup>st</sup> AUGUST 2023

Monies Received. £

HMRC. VAT Repayment 3,627.01

Monies passed for Payment

MD Landscapes. Village grass July 2 cuts	822.78 Ch.No.102876
D. Green. Telephone/Broadband	22.32 Ch.No.102877
RCCE. Halls Advisor fee	84.00 Ch.No.102878
N.Power. Electricity July Account	38.86 Ch.No.102879
TC Fixings. Bolts for litter bin renovation	8.26 Ch.No.102880
D. Green. Timber litter bin renovation	25.00 Ch.No.102881
D. Green. Stationery	45.67 Ch.No.102882
D. Green. Ref T.J. Maples Pest Control. Wasp nest Church Field	50.00 Ch.No.102883

Balances at Bank on 21st August 2023:-

Current Account:-	£8,587.94
Saver Account:-	£1,075.94
Saver Account:-	£58,782.41