

28th March 2022

At a Meeting of Ashdon Parish Council held on Monday 28th March 2022 in the Baptist Schoolroom at 7.35pm.

Present.

Councillors Mike Elsey (Chairman), John Moran, Philip Player and George Smith,
Mr. David Green (Clerk)

1. Apologies for Absence

Cllr. Steve Hayler (Covid)

2. Public Representations

Mr. Stuart Hastie gave a very quick resume of the Village Hall finances. One item that required resolving was the revised insurance quotation. There appeared to be a misunderstanding regarding the Parish Council's representation at the last Village Hall Committee Meeting which Councillor Hayler was unable to attend due to contracting Covid. This matter would be resolved and Mr. Hastie would send Cllr. Elsey a copy of the revised insurance quotation.

Cllr. Player asked if minutes of the Village Hall meetings were circulated. Mrs. Matthews said she did not know and that she had only been Minute Secretary for two months.

3. Short address by Cllr. Martin Foley on County Council matters

There was no County Councillor's Report

4. Short address by Cllr. James De Vries on District Council Matters.

There was no District Councillor's Report

5. Declaration of Interests

There were no interests in matters on this agenda

6. Minutes.

Resolved - that the Minutes of the meeting held on the 21st February 2022, previously circulated, be approved (Cllr. Player)

7. Matters Arising.

i. Playing Fields.

- a. Rectory Lane. Following contact with the Fenland Leisure it was hoped to put the works in hand during the half term week starting 1st June. The Communities Grant from the District Council had been held over until September 2022. A site meeting had been organised for the 12th April with Fenland Leisure and Acorn Services.

ii Highways. Traffic Management.

- a. Water End/Spriggs Lane. Nothing further to report
- b. Spoil Butlers Lane/Byrds Farm. Mr. Pardue reported that the dumping by large vehicles had stopped but that dumping of small loads continued.
- c. Speeding. Councillor Moran reported there had been a meeting of the Traffic Management Committee earlier today.

It was noted that parish councils could purchase new Vehicle Activated Signs (VAS), the type that flash the speed limit when a vehicle approaches in excess of the limit, or Speed Indicator Device (SID), the type that tells the driver their speed. To replace a VAS with a SID would cost parish council £5,000 each one. It was understood that Cllr. Foley was looking into possible assistance with funding.;

entrance points to village on Ashdon Road, Radwinter Road Bartlow Road; appropriate calming measures (which is taken to mean rumble strips and white fences. It was noted that the white fence at Radwinter Road had collapsed. It was noted that Steventon End should be included;

the possibility of speed limit reduction throughout village to 20mph, speed reduction pads or calming measures in Steventon End.

iii. Village Hall and White Horse House. Nothing to report in Cllr. Hayler's absence

iv. To receive an update on the Neighbourhood Plan.

Mrs. Melanie Horrigan reported that the final draft and inspection for Reg.14 had been completed and returned to the Steering Group. The documents would be submitted to the District Council in the next seven days.

Neighbourhood Plan Steering Group Meeting 21st March 2022

Present: Melanie Horrigan (MH), Harriet Burrow (HB), Jo Wheatley (JW), Corey Vost (CV).

Apologies: Isabel Blackett (IB)

1. Neighbourhood Plan and Design Code

The final drafts of the NP and Design Code incorporating the Reg 14 amendments (agreed by the PC on 21st February) have now been completed by Ian Poole and returned to the Steering Group (NPSG).

The next step will be to ensure that all the edits have been incorporated and a final proof-read carried out.

Once the NPSG have reviewed the documents, they will be submitted to UDC – this is anticipated to be end of w/c 28th March 2022. MH has been in discussion with UDC about the Reg 16 stage.

2. Green Spaces.

The NPSG has received a letter from Philip Bidwell expressing his disappointment that the Donkey Field (Bidwell Field) was not removed from the Pre-Submission plan approved by the PC. At this stage, post Reg14 the Steering Group are unable to amend the Plan further and his letter has been forwarded to UDC.

A reply has been drafted and was approved by the NPSG.

3. Village Magazine

The latest article on the NP progress has now been published.

4. Facebook Page

JW is now able to update this page and will add the Village magazine article to it ASAP.

5. Locality and other Grants

JW to meet with Jane Gray w/c 22nd March 2022 to finalise the grant paperwork.

A final reconciliation will need to be supplied to the Parish Council by 31st March

v. Community Led Housing.

The Chairman reported that he was waiting for the District Council to respond with possible dates for a face to face meeting to try and resolve the matter concerning the land

vi. Neighbourhood Watch. Nothing further to report

vii. Event/Plans to celebrate H.M. The Queen's Platinum Jubilee

- i. Jubilee Grant. The Clerk reported that a grant could be available from the District Council towards the Jubilee celebrations. Councillor Smith to apply.
(Action Cllr. Smith)

ii. Planting of a Jubilee Oak at the "Fir" trees, Walden Road.

Following an email from the District Council Landscape Officer the possibility of taking ownership of the land at the Fir Trees was discussed. The following conclusions were reached:-

- a. In the long term the Parish Council would consider taking over the land;
- b. the situation regarding the decaying trees would need to be resolved prior to the land being taken over;
- c. if the land did come into the Parish ownership it would be re-planted in the autumn taking up Mr. Bidwell's kind offer to donate the oak tree (s).

The District Council would be notified to this effect

It was also noted that Mr. Alan Bidwell (Beeches Nursery) had kindly offered to donate some Snowdrop corms for planting in the village centre. This offer was gratefully accepted. (Action Clerk)

Jubilee Committee. A small Committee had been formed (Ms. Victoria Moriarty, Mrs. Mary Green, Mrs. Lizzie Green, Cllrs. Elsey, Moran and Smith). The following events were being arranged for the Jubilee Weekend:-

Thursday - Jubilee Beacon at the Windmill

Friday - film show Village Hall. The Kings Speech (Mr. Brooker)

Saturday - no events due to the celebrations in London which it was considered people would want to watch

Sunday - picnic/village celebration at the school playing field. Cllr. Smith to book.

- viii.. School Clock. Works to the clock would be carried out as arranged with the school by Haward Horological

7. CORRESPONDENCE

Various emails distributed to Members. Members had been requested to raise any matters received by email under correspondence.

- i. Best Kept Playing Field Competition 2022.

Resolved - not to enter this year due to the upcoming works at Rectory Lane. (Cllr. Elsey)

8. NEW ITEMS.

- i. Laurel hedge at the cemetery. Request for financial help in having the hedge reduced.

It was understood that the works had been carried out.

Resolved - that the matter be considered on receipt of an invoice from the PCC and that 50% of the costs paid up to a maximum of £600.00 (Cllr. Smith)

- ii. Co-options to the Council. It was proving difficult to find co-optees. This appeared to be a general problem and not a local one. Guidance would be taken from Democratic Services at the District Council (Action Cllr. Smith)
- iii. UDC Parish Meetings. It was felt that these "group" meetings would be very beneficial and that Ashdon should participate (Action Members)

9. NEW PLANNING APPLICATIONS.

- i. UTT/22/0436/LB. Replacement of existing front door with new timber door.
1. Abercorn Villas

No Comment

- ii. UTT/22/0648/FUL. variation of condition (list of approved plans as added by Non Material Amendment UTT/22/0120/NMA) to UTT/21/1754/DFO. Variation to include changes to the access by omission of drawing 106319_04 and replacement with 106319_20

Land to West of Radwinter Road

No Objections. Members noted that the following should be resolved prior to the application being granted:

1. The access point has moved, and is now adjacent to the Conservation area, the need for a detailed Landscaping and planting scheme is needed. This is an as yet outstanding condition on [UTT_21_1754_DFO-ACDFOZ_-DFO_CONDITIONAL_APPROVAL-3711152.pdf \(uttlesford.gov.uk\)](#);
 2. A revised drainage plan is now required as the surface flow will now change from the approved plans;
 3. It is essential that the ditch between the site and Little House remains clear to protect against flooding impacting the neighbouring properties;
 4. the previous plans indicated an electricity substation being on the roadside of the site adjacent to Little House. There is now no substation in the plans, so it would be important to understand where that is to be sited.
- iii. UTT/22/0689/NMA. Non material amendment to UTT/19/2937/HHF - change of materials to front elevation from brick to weatherboarding. Amendment to fenestration on rear elevation.
Westfields, Radwinter Road

No Objections

- iv. UTT/22/0767/CLLB. Proposed works to roof
1, Abercorn Villas

No Objections

10. PLANNING APPLICATIONS DETERMINED.

- i. UTT/22/0255/TCA. 1 no. Robinia - 1-2m crown reduction, crown lift to 3.5m 1 no. Maple - reduce overextended limb to balance shape
Jesters Cottage, Walden Road.

No Objections

- ii. UTT/21/3482/FUL. Erection of detached garage to serve new dwelling approved under planning permission UTT/20/2450/FUL.
Barn adj. Little Mortimers, Water End.

Conditional Approval

- iii. UTT/22/0626/DOC. Application to discharge condition 9 (Biodiversity method statement) attached to UTT/21/1754/DFO.
Land to west of Radwinter Road

Discharge Conditions in Full

11. ACCOUNTS for PAYMENT

Resolved - that the accounts, Appendix I, be approved for payment (Cllr. Player)

Resolved - that a payment of 45p/mile be made to Cllr. Player to assist with his travelling expenses (Cllr. Moran)

12. ITEMS FOR THE NEXT AGENDA .

There were no "Items for the Next Agenda"

Date of next meeting 9th May. Annual Parish Council Meeting

The meeting closed at 8.40pm

Signed Chairman

Date

Appendix i

PARISH COUNCIL MEETING MONDAY 28th MARCH 2022 21st FEBRUARY 2022 to 28th MARCH 2022

Monies Received	£
Fairstone Finance. Rent White Horse House	1550.00
HMRC Vat repayment	238.40
H.J. Paintin. Purchase of grave and interment re Angela Campbell	150.00
Ashdon Village Hall Committee Grant	780.00
Monies passed for Payment	£
NPower Electricity	56.93 Ch.No.102697
Chris Rix Electrical. Village Hall	929.10 Ch.No.102698
D. Green. Telephone/Broadband	9.41 Ch.No.102699
Essex Playing Fields Assn. Annual Subscription	30.00 Ch.No.102700
Clerk 6 months salary	2,432.83 Ch.No.102701
PAYE Clerks salary	608.00 Ch.No.102702
Keith Williams Cemetery records	125.00 Ch.No.102703
MD Landscapes. Village grass. March	764.40 Ch.No.102704
D. Green. Bunting Jubilee celebrations	168.00 Ch.No.102705

Balances at Bank on 28th March 2022:-

Current Account:-	£2,816.70
Saver Account:-	£1,071.36
Saver Account:-	£74,992.19

Appendix i

PARISH COUNCIL MEETING MONDAY 21st FEBRUARY 2022 10th JANUARY 2022 to 21st FEBRUARY 2022

Monies Received	£
Whitehead & Day Headstone & Inscription re Peter Lamb	50.00

Monies passed for Payment	£
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Acorn Services:-

Replace 2 panes of glass at White Horse House	80.00			
Clear weeds under climber at Rectory lane P. Field	60.00			
Village Christmas Tree	<u>270.00</u>			
	410.00			
	82.00	vat	Total	492.00

Ch.No.102687

Uttlesford District Council. Garden Waste Skip 2021/22	1,400.00	Ch.No.102688
A.J. Lighting Solutions. Conversion of light Carters Croft	516.00	Ch.No.102689
A.J. Lighting Solutions. Repair light at Clayes	107.40	Ch.No.102690
Hibbs Walsh Architects. Village Shop/Hub/Café project	1,792.80	Ch.No.102691
D. Green. Ink cartridges	60.98	Ch.No.102692
Andrew Everitt. Verge in centre of the village	450.00	
Hedge at Church Field/All Saints	<u>650.00</u>	

Total 1,100.00.Ch.No.102693

Grasshopper Lawncare. Treat War Memorial grass	24.00.Ch.No.102694
M. Elsey. Keys Baptist Schoolroom	12.00.Ch.No.102695
D. Green. Minute Book. D. Fitzsamuel-Nicholls	262.00.Ch.No.102696

Balances at Bank on 21st February 2022:-

Current Account:-	£4,018.41
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Saver Account:-	£1,071.33
Saver Account:-	£73,990.25

