

1st November 2021

At a Meeting of Ashdon Parish Council held on Monday 1st November 2021 in Ashdon Village Hall at 7.30pm.

Present.

Councillors Mike Elsey (Chairman), George Smith and Corey Vost

Ms. Jane Gray (Neighbourhood Plan Group. NPG), Cllr. James DeVries (UDC)  
Mr. David Green (Clerk)

**1. Apologies for Absence**

Apologies for Absence had been received from Cllr. Philip Player, Cllr. Steve Hayler, Cllr. John Moran and Cllr. Martin Foley (ECC)

The Chairman reported that Cllrs. Player, and Hayler were unwell. Cllr. Moran was self isolating due to Covid and Cllr. Foley had illness in the family. He wished all those absent speedy recoveries.

The Chairman reported that Cllr. John Thorn had resigned due to pressures of family and work. He had kindly agreed to remain as Web Master for the Council. The Chairman thanked Cllr. Thorn for his invaluable input on council matters.

**2. Public Representations**

Mr. Pardue reported that he had met with the District Council Planning Development Manager and the Mayor of Saffron Walden to discuss the dumping of materials at Butlers Lane. The matter was ongoing and was now with the planning and legal departments. Three main authorities were involved, the District Council, County Council and the Environment Agency. The Parish Council would be kept informed of proceedings. A letter would be sent to the Head of Enforcement at the District Council stating the Parish Council's concerns in the matter. Copies to be sent to Cllrs. DeVries and Lodge, the Chief Executive and Planning Development Manager at the District Council.

**3. Short address by Cllr. Martin Foley on County Council matters**

There was no address from Councillor Foley

**4. Short address by Cllr. James De Vries on District Council Matters.**

Cllr. DeVries had nothing to add on Mr. Pardue's report on Butlers Lane. The decision on the expansion of the Airport had been accepted by the District Council following the protracted enquiry and appeal which had been dismissed. No further action would be taken. The final cost to the District Council was not yet known.

**5. Declaration of Interests**

There were no interests in matters on this agenda

**6. Minutes.**

**Resolved** - that the Minutes of the meeting held on the 27th September 2021, previously circulated, be approved (Cllr. Smith)

## 7. Matters Arising.

### i. Playing Fields.

#### a. Rectory Lane.

Following further discussion regarding the cost and suppliers it was:-

**Resolved** - that Fenland Leisure be the preferred supplier and that they be asked to attend a further site meeting to discuss the project to try and reduce the cost. (Cllr. Smith) (Action Cllr. Elsey)

### ii Highways. Traffic Management.

#### a. Water End/Spriggs Lane. No further matters to report

#### b. Spoil Butlers Lane/Byrds Farm. See Item 2. report by Mr. Pardue

N.B. Cllr. De Vries left the meeting at this point.

#### c. Speeding. The Highway Group, Cllr. Elsey, Cllr. Moran, Mr. Dales and Mrs. Lee had met to discuss possible ways of speed reduction in the village. A list of suggested reduction measures would be circulated.

**Resolved** - that:-

#### a. an application be made through the Local Highways Panel via Cllr. Foley for the installation of rubber speed reduction pads at strategic points throughout the village;

#### b. the possibility of installing graduated speed reduction signs be investigated. (Cllr. Smith) (Action Highways Group)

### iii. Village Hall and White Horse House.

There were no matters to report in Councillor Hayler's absence

### iv. Ashdon Neighbourhood Plan.

Note. The following minutes were received after the meeting and reported here for continuity of the project.

## **Neighbourhood Plan Steering Group Minutes 27th October 2021**

Present: Harriet Burrow, Isabel Blackett, Jane Gray, Melanie Horrigan, Jo Wheatley

Apologies: Corey Vost

Up-date on consultation

29 NP and 14 DC consultation forms have been completed to date. The deadline is 31st October 2021. Ian Poole needs to know once the paper forms are all

uploaded and then he will close the consultation. He will download all responses in plan order onto a spreadsheet, the Steering Group to comment on the simple issues and these need to drop into the Consultation Statement currently being prepared by Isabel.

Any modifications to the NP and DC will need to be agreed with the Parish Council. The PC minutes should reflect that the modifications have been considered and approved by the PC. Once this is done, UDC will take over and organise a Regulation 16 consultation so that residents and statutory stakeholders can check that the modifications suggested at Regulation 14 stage have been considered. The modifications will be set out in a Consultation Statement, which will be sent to the Examiner.

Ian Poole will work on a document that needs to accompany the NP and DC called the 'The Basic Conditions Statement', this will show how the NP policies comply with the National and Local strategies.

UDC hope to present the Design Code alongside the Neighbourhood Plan.

The Steering Group have been advised that they need to appoint an examiner in agreement with UDC and the PC.

There is a call planned with Ian Poole, our planning consultant (Places4People) on 8th November 2021 to put in place a timetable for all the above.

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Jane Gray reported that there had now been 50 responses. The consultation ends on the 2/3rd November. There had been very positive responses from the Statutory Consultees with many favourable comments. Reg. 14 had now been completed, comments noted and would be made public. Comments would be addressed by the NHP Group and modifications put to the Parish Council for ratification. The next step, the Reg. 16 document will need to be approved by the Parish Council and an independent Examiner appointed

v. Community Led Housing

- a) The matter of the land at All Saints was now with the Parish Council's and District Council's Solicitors
- b) Ground Rent. Mr. David Bidwell reported that ground rent was a misnomer but that the additional charges had been on the 30% rent on the properties in the ownership of the housing association. There was, therefore, no further action that the Parish Council or residents could take at this time.

This item would be removed from the agenda.

vi. To receive a report on the Village Community Hub

The Chairman would meet with Mr. Michael Snow to discuss possible cost reduction measures following the very high quotations received. (Action Chairman)

- vii. Superfast Broadband. There were no matters to report
- viii. Neighbourhood Watch. There were no matters to report in Councillor Hayler's absence
- ix. War Memorial Gates. The order for the replacement gates had been placed with M.A. Carpentry and Joinery.
- x. HM The Queens Platinum Jubilee 2022

Cllr. Smith was in the process of contacting residents groups in the village for possible ideas on how to celebrate the jubilee.

In view of the failure of the fir trees at Church End it was suggested that the remaining trees be felled, the area cleared and a planting scheme put in hand with a Jubilee Oak as the central theme. To be discussed with the District Council as the land is in their ownership but, it was hoped, a joint scheme could be put in hand.  
(Action Clerk/Cllr. DeVries)

## 8. CORRESPONDENCE

Various emails distributed to Members. Members are requested to raise any matters received by email under correspondence.

- i. Essex & Herts Air Ambulance Funding Appeal
- ii. Essex Heritage Trust. Funding Appeal

## 9. NEW ITEMS

- i. Dates of future meetings. 10th January, 21st February, 28th March (Annual Parish meeting), 9th May ( Annual Parish Council Meeting. Note this may change due to elections), 13th June, 18th July, 22nd August, 26th September, 7th November, 12th December
- ii. Notification from Ms. Gemma Smith, 13 Church Field, of her intention to request one extra parking space from English Rural Housing Assn. adjacent to her property.

**Resolved:-** to support Ms. Smith in her application to the housing trust for a parking space adjacent to her property 13. Church Field (Cllr. Smith)

## 10. NEW PLANNING APPLICATIONS

- i. UTT/21/2952/HHF. Section 75 Part A. Retrospective application for construction of an open fronted carport for large motorhome  
The Bonnet, Steventon End

**Object.** An unsightly building in a rural location which can be seen from the lane

**11. PLANNING APPLICATIONS DETERMINED**

- i. UTT/21/1754/DFO. Details following outline approval UTT/18/1429/OP for the erection of 4 no. dwellings - details of appearance, landscaping, layout and scale Land to west of Radwinter Road.

**Conditional Approval**

**12. ACCOUNTS for PAYMENT**

**Resolved** - the accounts Appendix I be approved for payment (Cllr. Smith)

**13. ITEMS FOR THE NEXT AGENDA**

- i. To review the December meeting in view of the absence of the Chairman.

In view of the Chairman's absence on the 6th December and the opportunity for a co-option to the council following the statutory period of notice, it was decided to move the next meeting to Monday 13th December.

The meeting closed at 8.40pm.

Signed  
Chairman

Date

## Appendix i

### PARISH COUNCIL MEETING MONDAY 1st NOVEMBER 2021 27th SEPTEMBER 2021 to 1st NOVEMBER 2021

Monies Received	£
BPA. Interest 7/6/21-5/9/21	1.53
BPA Interest 7/6/21-5/9/21	0.03
HMRC VAT Repayment	661.94
Monies passed for Payment	£
Printing.Com. Neighbourhood Plan printing <b>CANCELLED</b>	1504.40 Ch.No.102655
R.M. Design & Print. Neighbourhood Plan printing	1504.40 Ch.No.102656
Grasshopper Lawncare. War Memorial grass	24.00 Ch.No.102657
D. Green. Stamps	15.84 Ch.No.102658
MD Landscapes. Village Grass September	688.80 Ch.No.102659
E.ON. Electricity. September Account	34.13 Ch.No.102660
Ashdon Village Hall Comm. Hire of hall for NHP consultation	90.00 Ch.No.102661
RBL. Poppy Appeal Wreaths x 2 <b>S137</b>	40.00 Ch.No.102662
D. Green. Telephone/Broadband	21.00 Ch.No.102663
Geosphere Ltd. Parish Online. Neighbourhood Plan	90.00 Ch.No.102664
Springwell Nursery. Pansies War Memorial	68.40 Ch.No.102665
D. Green. Ink cartridges	35.98 Ch.No.102666

Balances at Bank on 1st November 2021:-

Current Account:-	£5,459.47
Saver Account:-	£1,071.30
Saver Account:-	£81,488.34



