

Councillors are hereby summoned to attend a meeting of Ashdon Parish Council which will be held on **Monday 28 April 2025** at **Ashdon Village Hall** at **7.30pm** for the purpose of transacting the business set out on the attached agenda.

SIGNED (CLERK):  **DATE:** 22 April 2025

THE PRESS & PUBLIC ARE WELCOME TO ATTEND

Prior to the start of the meeting, Cllr Paul Lewis to sign the Declaration of Acceptance of Office agreeing to abide by the Code of Conduct.

AGENDA

25/63. APOLOGIES FOR ABSENCE.

To receive and accept apologies for absence.

25/64. MINUTES OF THE LAST MEETING.

To approve the minutes of 17 March 2025 as a correct record of events.

25/65. DECLARATIONS OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests relating to items on the agenda.

Please note: all Councillors are Sole Trustees of the Village Hall.

Cllr Moran is a District Councillor for Uttlesford District Council (UDC).

25/66. MATTERS ARISING.

A brief update on any actions from the previous meeting.

(For information only, Councillors are reminded that no decisions can be made under this agenda item; Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

25/67. LICENSING OF ASHDON'S NEW PRIEST.

The official announcement of Ashdon's new Priest, the Revd Romey Poston, to be read by Mr Mat Lester.

25/68. COUNTY & DISTRICT COUNCILLOR REPORTS.

Essex County Council (Cllr Foley).

Uttlesford District Council (Cllr Moran).

25/69. PUBLIC FORUM

The public may ask questions relating to the work and services of the Council.

Questions cannot always be answered at the meeting but will be dealt with

appropriately. If any question is to be discussed by Councillors it will be added to the agenda for the next Council Meeting.

25/70. ROLES AND RESPONSIBILITIES.

To agree the updated roles and responsibilities following the recent change of councillors (see attached).

25/71. PROPOSED REMOVAL OF THE PHONE BOX AT CHURCH HILL.

To receive an update (Cllr Olley). The deadline for responses to UDC is 30 April 2025 (the official BT deadline for responses is 15 June 2025).

25/72. FINANCE.

Payments made:

103040 £30.00 Grasshopper Lawncare (War Memorial)
103041 £30.00 Ashdon Village Hall (Hall Hire)
103042 £801.36 M D Landscapes Ltd (Grass Cutting)
103043 £126.60 RCCE (Dual Membership)
103044 £368.21 EALC (Affiliation Fees 2025/26)
103045 £4,765.64 UDC (Election Costs)
103046 £1,624.50 UDC (Garden Waste Service)
103047 £744.40 A Balcombe (Locum Clerk Costs - Salary/Mileage/Postage/
outstanding PAYE 2023/24)
103048 £1,138.13 J Gray (Stationery £16.00, 4 Padlocks £130.13, Bags for
Cemetery £36.00, 4 Compost Bins £956.00)
D/D £TBA npower Business Solutions (Streetlighting)

Income

UDC £22,655 1st Instalment Precept

Bank Balances to date:

Current Account £40,942.90 (includes 1st Instalment Precept)

Business Saving Account £55,355.66

Business Saving Account £1,102.77

25/73. PLANNING.

Application No: UTT/25/0712/CLP. Proposed single storey rear extension

Location: South Field, Church End, Church Lane, Ashdon.

Ref: INV/25/0057/C. Land to the west of Butlers Lane, Saffron Walden.

Acknowledgement of receipt of recent correspondence regarding the alleged breach of Planning Control - importation and dumping of large amounts of soil.

25/74. REPAIR & PAINTING OF THE WHITE RAILINGS IN THE VILLAGE.

Discussion and agreement to plan for the work needed to repair and paint the white railings (Cllr Gray).

25/75. VICTORY IN EUROPE DAY - THURSDAY 8 MAY 2025.

Agreement on plans for VE Day celebrations (Cllr Moran).

25/76. MULTI-GYM FACILITY TRAINING DAY.

To consider the possibility of a training day at the multi-gym facility (Cllr Goodwin).

25/77. LITTER PICK.

To agree a decision on the Litter Pick (Cllr Moran).

25/78. ALLOTMENTS.

To receive an update.

25/79. TREE WORK AROUND THE VILLAGE.

An update on tree work needed around the Village.

25/80. CORRESPONDENCE TO NOTE.

Highways - temporary closure of Church Hill, due to commence on 18th May 2025 for 1 day (09:30 - 15:30 only). Openreach new service.

Highways - temporary closure of Radwinter Road, due to commence on 12th May 2025 for 1 day (0930-15:30 only). Openreach pole testing.

UDC Community Safety Officer - Councillor drop-in sessions starting Wednesday 11 June 2025 (appointments must be booked).

EALC - Routine Playground Inspection Course & Exam - Thursday 8th May 2025

RCCE - Village of the Year & Rural Community Awards - deadline for entry Monday 2 June 2025.

25/81. ITEMS FOR THE NEXT AGENDA.

25/82. MEETING DATES 2025.

Meetings are held on the third Monday of the month (except August).

19 May (Annual Meetings), 16 June, 21 July, 15 September, 20 October, 17 November (Budget Meeting), 15 December.

CLOSE OF MEETING.