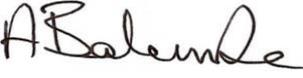


Councillors are hereby summoned to attend a Meeting of Ashdon Parish Council which will be held on **Monday 16 March 2026** at **Ashdon Village Hall** at **7.30pm** for the purpose of transacting the business set out on the attached agenda.

**SIGNED (CLERK):**  **DATE: 9 March 2026**

*THE PRESS & PUBLIC ARE WELCOME TO ATTEND*

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## **AGENDA**

### **26/32. APOLOGIES FOR ABSENCE.**

To receive and accept apologies for absence.

### **26/33. MINUTES OF THE LAST MEETING.**

To approve the minutes of 16 February 2026 as a correct record of events.

### **26/34. DECLARATIONS OF INTERESTS.**

To receive any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests relating to items on the agenda.

**Please note:** all Councillors are Sole Trustees of the Village Hall.

*Cllr Moran is a District Councillor for Uttlesford District Council (UDC).*

### **26/35. MATTERS ARISING.**

A brief update on any actions from the previous meeting.

*(For information only, Councillors are reminded that no decisions can be made under this agenda item; Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

- County Court Claim – the Parish Councils defence response has been submitted.
- Community Speed Watch – we now have ten volunteers, enough to register for the training.
- Speed Indicator Device/Traffic Data.
- Telephone Box - the kiosk has been added to the repainting list, it will be painted March-October 2026, no fixed date can be given for when it will take place.

### **26/36. COUNTY & DISTRICT COUNCILLOR REPORTS.**

**Essex County Council** (Cllr Foley).

**Uttlesford District Council** (Cllr Moran).

### **26/37. ALLOTMENTS.**

Cllr Lewis to give a brief report of the recent meeting he attended.

### **26/37. PUBLIC FORUM**

The public may ask questions relating to the work and services of the Council.

Questions cannot always be answered at the meeting but will be dealt with appropriately. If any question is to be discussed by Councillors, it will be added to the agenda for the next Council Meeting.

**26/38. CASUAL VACANCY.**

Update on whether or not an election has been called for (cut-off date 10 March).

**26/39. FINANCE.**

**Payments made:**

103122 £828.13 Ashdon Village Hall (Hall Hire £32.00, VAT reclaim £796.13)

103123 £545.40 A Balcombe (Salary/PAYE/Expenses)

103124 £1,740.00 Uttlesford District Council (Garden Waste Service)

103125 £3,690.12 Worknest Ltd. (Year 3 £3,505.12, Insurance/Admin Fee £185.00)

103126 £129.00 RCCE (Dual Membership)

1031 £32.00 Grasshopper Lawncare (War Memorial)

D/D £78.47 Npower Business Solutions (Streetlighting)

**26/40. PLANNING.**

**Application No: UTT/26/0366/CLP.** Single storey side extension.

**Location:** Fairview, Church Hill, Ashdon CB10 2HF.

**Application No: UTT/26/0493/FUL.** Erection of new agriculturally tied self-build dwelling at Sandons Farm, associated 2-bay cartshed, new driveway and vehicular access from existing private driveway to Sandons Farm.

**Location:** Land at Sandons Farm, Kates Lane, Ashdon.

**26/41. RESPONSE TO PKF LITTLEJOHN (EXTERNAL AUDITOR).**

To agree a response to two objections that have been accepted for further consideration by the External Auditor.

**26/42. GRASS/HEDGE CUTTING CONTRACT.**

To agree a contractor for grass/hedge cutting for 2026 – 2029.

**26/43. REVIEW OF CEMETERY FORMS & FEES.**

To review the Cemetery forms and fees for 2026/27.

**26/44. TO ADOPT AN IT POLICY.**

Parish councils must now have an IT Policy which explains how clerks and councillors should conduct authority business in a secure and legal way when using IT equipment and software. This relates to the use of authority-owned and personal equipment.

**26/45. FIXED ASSET REGISTER.**

Review of Fixed Asset Register for the year-ending 31 March 2026.

**26/46. ANNUAL RISK ASSESSMENT/INSURANCE REVIEW.**

To review the updated Risk Assessment and insurance cover.

**26/47. CORRESPONDENCE TO NOTE.**

**Ashdon Primary School** – copy of correspondence sent to Highways regarding the fading road markings outside the school.

**Residents email** – re litter at play area near the school.

**EALC** – resignation of Chief Executive Officer.

**26/48. ITEMS FOR THE NEXT AGENDA.**

**26/49. MEETING DATES 2026.**

Meetings are held on the third Monday of the month (except August).

20 April, 18 May, 15 June, 20 July, 21 September, 19 October, 16 November,

17 December *Please note the earlier date for the December meeting.*

**CLOSE OF MEETING.**