

Councillors are hereby summoned to attend a Meeting of Ashdon Parish Council which will be held on **Monday 16 June 2025** at **Ashdon Village Hall** at **7.30pm** for the purpose of transacting the business set out on the attached agenda.

**SIGNED (CLERK):**  **DATE:** 10 June 2025

*THE PRESS & PUBLIC ARE WELCOME TO ATTEND*

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## **AGENDA**

### **25/99. APOLOGIES FOR ABSENCE.**

To receive and accept apologies for absence.  
Apologies have been received in advance from Cllr Horrigan and Cllr Moran.

### **25/00. MINUTES OF THE LAST MEETING.**

To approve the minutes of 19 May 2025 as a correct record of events.

### **25/01. DECLARATIONS OF INTERESTS.**

To receive any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests relating to items on the agenda.

**Please note:** all Councillors are Sole Trustees of the Village Hall.

*Cllr Moran is a District Councillor for Uttlesford District Council (UDC).*

### **25/02. MATTERS ARISING.**

A brief update on any actions from the previous meeting.

*(For information only, Councillors are reminded that no decisions can be made under this agenda item; Longfield Parish Council v Wright (1918) 88 LJ Ch 119).*

- 25/74 Painting of the white railings - to receive an update.
- 25/78 Allotments - to receive an update.

### **25/03. COUNTY & DISTRICT COUNCILLOR REPORTS.**

**Essex County Council** (Cllr Foley).

**Uttlesford District Council** (Cllr Moran).

### **25/04. PUBLIC FORUM**

The public may ask questions relating to the work and services of the Council.

Questions cannot always be answered at the meeting but will be dealt with appropriately. If any question is to be discussed by Councillors it will be added to the agenda for the next Council Meeting.

### **25/05. FINANCE.**

#### **Payments made:**

103056 £1,237.32 M D Landscapes Ltd (Grass Cutting)

103057 £1,700.08 Ashdon Village Hall (Hall Hire £30.00, VAT Reclaim £1,670.08)

103058 £60.00 J Gray (Painting of Cabinet at Village Hall)

103059 £105.00 ICCM (Corporate Membership)

103060 £355.20 Playsafety Ltd (RoSPA Inspection - Play Areas)

103061 £30.00 Grasshopper Lawncare (War Memorial)  
103062 £490.35 A Balcombe (Clerk Costs - Salary/Mileage/Postage)

#### **25/06. ACCOUNTS YEAR ENDING 2024/25.**

The year-end accounts were approved at the last meeting. The Auditors Report for the financial year 2023/24 has since been received and a couple of changes need to be made, therefore the Annual Return for 2024/25 has been amended accordingly.

The Chairman and Responsible Financial Officer to sign:

- (i) Annual Governance Statement.
- (ii) Accounting Statements.

#### **25/07. EXTERNAL AUDITORS REPORT 2023/24.**

The report (circulated) has now been received and will be available on the website from 10 June 2025.

#### **25/08. WAR MEMORIAL.**

Maintenance of the gravel area.

#### **25/09. PLANNING.**

**Application No: UTT/25/1345/DOC.** Application to discharge condition remaining condition 4 (biodiversity gain plan) attached to UTT/24/2741/FUL

**Location:** Guildhall, Church End, Church Lane, Ashdon.

**Application No: UTT/25/1407/LB.** Replacement windows and door.

**Location:** Grove Cottage, Bartlow Road, Rogers End, Ashdon.

**Application No: UTT/25/1277/LB.** On the north-west elevation of the old Dairy replace the existing window with a pair of patio doors. In the kitchen remove the existing modern replacement post and half- high wall and remove the modern stud work and plasterboard fireplace surround and build a replacement fireplace surround centrally in stud work and plasterboard. Remove the internal modern partition walls in the old Dairy to enlarge the breakfast room. Remove the old garage side wall and add a beam above. Form a new door between the breakfast room and boot room in the solid brick wall of the old Dairy. Replace the single glazing in the existing modern windows and doors of the old Dairy and modern extension with 14mm slim double glazing.

**Location:** Rothend, New House Lane, Ashdon.

#### **Notice of Appeal**

**Application No: UTT/24/2836/FUL & APP/C1570/W/3366179.** Land East of Fairfields, Water End Road, Ashdon.

**Application: UTT/23/3138/LB & APP/C1570/Y/24/3345931.** Removal of single-storey lean-to structure adjacent to east gable of barn (no works planned to listed barn building directly).

**Location:** Barn at Waltons. **Appeal dismissed.**

**Application No: UTT/25/1070/HHF.** Proposed Carport.

**Location:** Chapel Farm, Radwinter Road, Ashdon. **Approved with conditions.**

#### **25/10. REVIEW OF POLICIES.**

- Financial Regulations

**25/11. ASHDON FACEBOOK PAGE.**

To agree a second administrator for the Facebook page.

**25/12. TREE SURVEY.**

To receive an update from Cllr Gray.

**25/13. SPEED INDICATOR DEVICES.**

To discuss the current (ECC) devices and the type of any new devices required.

**25/14. CORRESPONDENCE TO NOTE.**

**UDC** - letter regarding housing development on the land adjacent All Saints Close.

**Playsafety Ltd** - RoSPA reports received - next agenda.

**25/15. ITEMS FOR THE NEXT AGENDA.**

- Play Areas - RoSPA Reports.
- Health of the River Bourne.

**25/16. MEETING DATES 2025.**

Meetings are held on the third Monday of the month (except August).

21 July, 15 September, 20 October, 17 November (Budget Meeting),  
15 December.

**CLOSE OF MEETING.**