

Councillors are hereby summoned to attend a Meeting of Ashdon Parish Council which will be held on **Monday 15 September 2025** at **Ashdon Village Hall** at **7.30pm** for the purpose of transacting the business set out on the attached agenda.

SIGNED (CLERK):  **DATE: 8 September 2025**

THE PRESS & PUBLIC ARE WELCOME TO ATTEND

AGENDA

25/36. ELECTION OF CHAIRMAN.

Due to the resignation of Cllr Olley as Chairman, a new Chairman to be elected.

- The Chairman to sign the Declaration of Acceptance of Office of Chairman.

25/37. APOLOGIES FOR ABSENCE.

To receive and accept apologies for absence.

25/38. MINUTES OF THE LAST MEETING.

To approve the minutes of 21 July 2025 as a correct record of events.

25/39. DECLARATIONS OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests relating to items on the agenda.

Please note: all Councillors are Sole Trustees of the Village Hall.

Cllr Moran is a District Councillor for Uttlesford District Council (UDC).

25/40. MATTERS ARISING.

A brief update on any actions from the previous meeting.

(For information only, Councillors are reminded that no decisions can be made under this agenda item; Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

- **Affordable Housing, All Saints Close** – English Rural have confirmed they are in discussions with the Rural Housing Trust and UDC regarding the ransom strip and any additional funding they can provide before confirming if a scheme can progress.
- **White Railings** – to receive an update.

25/41. COUNTY & DISTRICT COUNCILLOR REPORTS.

Essex County Council (Cllr Foley).

Uttlesford District Council (Cllr Moran).

25/42. PUBLIC FORUM

The public may ask questions relating to the work and services of the Council.

Questions cannot always be answered at the meeting but will be dealt with appropriately. If any question is to be discussed by Councillors it will be added to the agenda for the next Council Meeting.

25/43. FINANCE.

Payments made:

103068 £48.00 Ashdon Village Hall (Hire)
103069 £393.12 M D Landscapes Ltd (Grass Cutting)
103070 £408.00 VCS Websites (Web hosting)
103071 £480.90 A Balcombe (Salary/Expenses)
103073 £27.00 J Gray (Outdoor Jack – Weed Spraying)
103074 £960.00 C J Cook (Croak Tree Surgery – reduce 2 x trees at Cemetery)
D/D £73.14 Npower Business Solutions (Streetlighting – March)
D/D £60.12 Npower Business Solutions (Streetlighting – April)
D/D £51.11 Npower Business Solutions (Streetlighting – May)
D/D £43.42 Npower Business Solutions (Streetlighting – June)
D/D £48.01 Npower Business Solutions (Streetlighting – July)
103075 £429.66 M D Landscapes Ltd (Grass Cutting)
103076 £239.42 J Gray (Printer Ink £17.42, Notice Board Repair £222.00)
103077 £193.43 Ashdon Village Hall (VAT Reclaim)
103078 £482.72 A Balcombe (Clerk Costs - Salary/Mileage/Postage)
103079 £30.00 Grasshopper Lawncare (War Memorial)

Income

£45,310.00 UDC (second instalment Precept)

- **Financial Report** – update on expenditure against budget.
- **Internal Auditors Report** – to give an update on completed/outstanding actions.

25/44. TRIM TRAIL.

To formally agree to accept the quote from Track 1 Fitness and to decide how many sessions are to be booked.

25/45. PLANNING.

Application No: UTT/25/2282. Application to discharge condition 3 (window and door details) and condition 4 (materials) attached to UTT/25/1277/LB.

Location: Rothend, New House Lane, Ashdon CB10 2LX

Application No: UTT/25/1345/DOC. Application to discharge condition remaining condition 4 (biodiversity gain plan) attached to UTT/24/2741/FUL.

Location: Guildhall, Church End, Church Lane, Ashdon CB10 2HG.

Discharge conditions in full.

Application No: UTT/25/1277/LB. On the north-west elevation of the old Dairy replace the existing window with a pair of patio doors. In the kitchen remove the existing modern replacement post and half-high wall and remove the modern stud work and plasterboard fireplace surround and build a replacement fireplace surround centrally in stud work and plasterboard. Remove the internal modern partition walls in the old Dairy to enlarge the breakfast room. Remove the old garage side wall and add a beam above. Form a new door between the breakfast room and boot room in the solid brick wall of the old Dairy. Replace the single glazing in the existing modern windows and doors of the old Dairy and modern extension with 14mm slim double glazing.

Location: Rothend, New House Lane, Ashdon CB10 2LX

Approved with conditions.

25/46. COMMUNITY SPEED WATCH (CSW).

Volunteers are needed to get CSW up and running again. The Parish Council has its own speed gun. Online training is available for new volunteers.

25/47. SPEED INDICATOR DEVICES.

- Awaiting a decision from Highways regarding erecting two devices on existing ECC poles in Radwinter Road and Saffron Walden Road. The third device to go at Steventon End the exact location marked on a map is needed.
- The type of device to be agreed and whether to order batteries or solar panels (or both) with the device.
- To agree who is going to install the devices, collect the data once installed and change batteries if needed.

25/48. HEDGE AND TREE MAINTENANCE.

Work to the two trees at the Cemetery have been completed and a tree survey has now been done. Cllr Gray to provide an update.

25/49. STANDING ORDERS.

Standing Orders 14 and 18 to be updated.

25/50. CLERKS CONTRACT.

A contract for the Clerk has been drawn up based on the NALC model.

25/51. CORRESPONDENCE TO NOTE.

- Residents email – flag flying.
- Residents letter – 40mph speed limit, Radwinter Road (forwarded to Cllr Foley)
- Copy of a Notice of Objection (sent to the External Auditor) to the Parish Council Accounts for 2024/25.
- EALC AGM – online meeting 25 September 6.30pm.
- Email regarding overgrown PRow 7 and 15.
- ACME Transport Services – reply to say that ACME appreciate the concerns raised about the proposed removal of the school bus stop at Church End. This has now been reinstated, and the parents have been informed.

25/52. ITEMS FOR THE NEXT AGENDA.

25/53. MEETING DATES 2025.

Meetings are held on the third Monday of the month (except August).

20 October, 17 November (Budget Meeting), 15 December.

CLOSE OF MEETING.