

Councillors are hereby summoned to attend the Annual Meeting of Ashdon Parish Council which will be held on **Monday 15 June 2026** at **Ashdon Village Hall** at **7pm** for the purpose of transacting the business set out on the attached agenda.

SIGNED (CLERK):  DATE: 8 June 2026

THE PRESS & PUBLIC ARE WELCOME TO ATTEND

AGENDA

26/79. APOLOGIES FOR ABSENCE.

To receive and accept apologies for absence.

26/80. MINUTES OF THE LAST MEETING.

To approve the minutes of 18 May 2026 as a correct record of events.

26/81. DECLARATIONS OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests relating to items on the agenda.

Please note: all Councillors are Sole Trustees of the Village Hall.

Cllr Moran is a District Councillor for Uttlesford District Council (UDC).

26/82. MATTERS ARISING.

A brief update on any actions from the previous meeting.

(For information only, Councillors are reminded that no decisions can be made under this agenda item; Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

- White railings – to note a thank you to the volunteers that helped to paint the railings.

26/83. COUNTY & DISTRICT COUNCILLOR REPORTS.

Essex County Council (Cllr Davis).

Uttlesford District Council (Cllr Moran).

26/84. PUBLIC FORUM

The public may ask questions relating to the work and services of the Council.

Questions cannot always be answered at the meeting but will be dealt with appropriately. If any question is to be discussed by Councillors, it will be added to the agenda for the next Council Meeting.

26/85. PLANNING.

Application No: UTT/26/1192/HHF. Demolition of existing garage. Proposed smaller homeowner studio and greenhouse and brick fire wall around existing gas tank.

Location: Old Vicarage, Church Lane, Ashdon.

Application No: UTT/26/1020/LB. Installation of a fibre broadband junction box to the exterior of the property.

Location: Ashdon Hall, Ashdon.

Application No: UTT/26/1163/LB. Replacement of all the windows in the original house and replacement of single glazing with 14mm slim double glazing. Replacement of two of the external doors in the original house and replacement of single glazing with 14mm slim double glazing. Replace the single glazing panels of the front door with 14mm slim double glazing.

Location: Rothend, new House Lane, Ashdon.

Decisions

Application No: UTT/26/0493/FUL. Erection of new agriculturally tied self-build dwelling at Sandons Farm, associated 2-bay cartshed, new driveway and vehicular access from existing private driveway to Sandons Farm.

Location: Land at Sandons Farm, Kates Lane, Ashdon. **Approved with conditions.**

Application No: UTT/26/0136/FUL. Change of use from paddocks to dog training area.

Location: Saffron House, Redgates Lane CB10 2LP. **Withdrawn.**

26/86. FINANCE.

Payments made:

103141 £313.00 HMCTS (Court Fee to set judgement aside)
103142 £723.81 Ashdon Village Hall (Hall Hire £24.00, VAT £699.81)
103143 £563.18 A Balcombe (Salary/PAYE/Expenses)
103144 £822.78 M D Landscapes (Grass Cutting)
103145 £36.00 Outdoor Jack (Weed Spraying)
103146 £156.85 J Gray (Neighbourhood Plan)
103147 £366.00 Playsafety Ltd (RoSPA Safety Inspections)
103148 £30.00 Dunmow Training Ltd (VAT for bill of £150.00)
Barclays £14.50 Commission Charges (April/May)
D/D £60.92 Npower Business Solutions (Streetlighting April)
D/D £50.96 Npower Business Solutions (Streetlighting May)

Income

£780.00 Cemetery (Ref: McKinley Plot 321)

Bank Balances (May 2026)

Current Account £29,966.87
Business Savings £56,027.97
Business Savings £1,116.16

26/87. ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2026.

• Internal Auditors Report

As the gross income/expenditure for 2025/26 is above £25,000, the Council must complete the Annual Governance and Accountability Return 2025/26 Form 3 which must be externally audited.

To approve the accounts for the year-ending 31 March 2026.

The Chairman and Responsible Financial Officer to sign:

- (i) Annual Governance Statement.
- (ii) Accounting Statements.

26/88. LITTER & DOG WASTE BINS.

To receive a report from Cllr Moran.

26/89. PLAY AREAS.

To consider the RoSPA safety inspections and agree any action needed.

26/90. BENCH AT THE VILLAGE GREEN.

To consider moving the bench to a more suitable, cleaner area.

26/91. CORRESPONDENCE TO NOTE.

- Court letter – Judgement for Claimant.
- Residents emails re Road Closure.
- Apology from UDC regarding the Garden Waste collection, the driver had the information about the two sites before collections started. UDC will chase this up and make sure all drivers have the correct information going forward.

26/92. ITEMS FOR THE NEXT AGENDA.**26/93. MEETING DATES 2026.**

Meetings are held on the third Monday of the month (except August).

15 June, 20 July, 21 September, 19 October, 16 November, 17 December (*please note the earlier date for the December meeting*).

CLOSE OF MEETING.